Technical Handover Certificate

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| Delivering party | Receiving party (client representative) |
| From: |  | To: |  |
| Position: |  | Position: |  |
| Organisation: |  | Organisation: |  |
| Date: |  | Date: |  |
| Signed for and on behalf of <insert name of delivering party>: |  | Document Ref: |  |
| cc:  |  | cc:  |  |

<Insert name of delivering party> signatory above is satisfied that relevant TfNSW standards and processes including operational readiness and commissioning have been adequately adhered to and is not aware of any reasons why the assets listed under Item 3 are not able to be handed over for ongoing operations and maintenance.

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| Item 1: Program/Project title |
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| Item 2: Stage |
| Stage |  | of |  | *stage(s) (State which stage and the total number of stages)* |
| Item 3: Description of assets being handed over |
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| Item 4: Delivering party contact information |
| Delivering party contact person and telephone number are listed if further information is required |
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| *(Name)* |  | *(Position)* |  | *(Contact number)* |

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| Item 5: TfNSW responsibility post asset handover |
| List and describe defects (under TfNSW contracts) for the assets listed in Item 3 for which TfNSW will remain responsible after the asset handover occurs | N/A [ ]  |
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| List and describe construction related conditions of approval for the assets listed in Item 3 identified that TfNSW will remain responsible for after the asset handover occurs. | N/A [ ]  |
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| Provide the date when the defects liability period ends |  |

| Item 6: Asset handover checklist | Yes | No | NA |
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| 1. | A Notification of Forthcoming Handover for the assets being handed over has previously been provided |[ ] [ ] [ ]
| 2. | Certification has been arranged for conformity to ASA requirements and safe to operate and maintain and provided to <name of receiving party>The applicable configuration change request number: The applicable configuration change approval number:  |[ ] [ ] [ ]
| 3. | The relevant asset information items in accordance with T MU AM 01014 ST *Asset Information Handover Requirements* have been provided as listed: |[ ] [ ] [ ]
| 3a. | As-built and AFC drawings |[ ] [ ] [ ]
| 3b. | Operations requirements |[ ] [ ] [ ]
| 3c. | Maintenance requirements and materials including maintenance manuals and technical maintenance plans |[ ] [ ] [ ]
| 3d. | Training requirements and materials |[ ] [ ] [ ]
| 3e. | RAMS analysis |[ ] [ ] [ ]
| 3f. | Test certificates |[ ] [ ] [ ]
| 3g. | Safety assurance plan and safety assurance reports |[ ] [ ] [ ]
| 3h. | AEO design certification |[ ] [ ] [ ]
| 3i. | BCA certification (if applicable) |[ ] [ ] [ ]
| 3j. | Other information and certification (if applicable), list belowUse this space to provide details of other information provided in addition to the listed items such as relevant information regarding:* property/leases
* operations stage conditions of planning approval
* AEO design certification
* BCA certification (if applicable)
* safety assurance plan and safety assurance reports
* physical asset register and asset data
* financial fixed asset register and through life support costs
* risk registers
* risk profile, including residual risks and operational risk controls
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| 4. | The following documentation has been provided as listed: | Yes | No | NA |
| 4a. | Relevant financial information |[ ] [ ] [ ]
| 4b. | Maintenance manuals |[ ] [ ] [ ]

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| Item 7: Information previously provided related to this stage of the handover |
| < For example, list items previously provided under progressive asset information build up> |

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| Item 8: Items to be provided at a later date |
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| Item 9: Conditions or outstanding matters requiring action by the delivering party |
| 9a. | Conditions or outstanding matters requiring action by the delivering party |
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| 9b. | Reference to agreed plan for rectifying the conditions or outstanding matter listed |
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| Item 10: Endorsement by operator or maintainer, or both |
| The operator or maintainer or both is satisfied that the assets are safe to operate and maintain | Yes [ ]  | No [ ]  |
| Endorsed by operator or maintainer | Name:Position: | Signature: |
| Or endorsement by operator or maintainer, or both is attached | Yes [ ]  | No [ ]  |

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| Item 11: Conditions or outstanding matters requiring agreement or action by the receiving party |
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| **Signed for and on behalf of <insert name of delivering party>:** |  |